

## Transient Rental Safety Plan Option 3 – Anonymous

### Staff:

Will be provided with cloth, reusable, masks and disposable gloves and will be required to use them according to CDC approved guidelines while they are at work.

Will not be permitted to use any common office areas and will be permitted to keep cleaning products in their vehicles. If restocking is required, they must maintain social distancing when entering supply areas.

Will be cleaning independently and driving in separate vehicles, when possible, unless they reside together.

Temperatures will be taken upon arrival to the office and documented, and will not be permitted to work or return to work if they have a temperature. This will follow CDC guidelines.

Will be clocking in remotely, and not in a common area.

Work trucks driven by employees will be disinfected if a different employee will be using it. This is rarely the case. Each maintenance man has a specific truck to drive.

### Properties:

When possible, properties will remain vacant for 24 hours between stays. When not possible, we will be adopting the "best practices" that are currently being used in the hotel industry, since they have remained open during the Shelter in Place Order.

Hot tubs will be drained, cleaned, refilled, and chlorinated between each stay.

Exterior common areas will be sprayed with a CDC approved cleaner that is verified to kill Covid-19.

Special attention will be paid to high touch areas.

Some property owners want us to purchase and install hand sanitizer dispensers for the exterior of their homes (next to the front door). Others do not want to do that, so I'm leaving it up to the homeowner.

We will be (and always have) used CDC-approved cleaning products. I ordered a 3 months supply back in early March, when I thought that there might be a shortage.

I am considering providing cloth masks for all guests, as a "keepsake" (sad) for their stay. Have not fully decided on this yet.

Our towels and linens are laundered offsite at Buckeye Linen. They operate at a "kill-all" temperature.

Housekeepers and maintenance staff will be required to perform interior and exterior cleaning tasks with a very detailed checklist. This will focus on all areas, furnishing, and fixtures, but especially on high touch areas.

We will be leaving CDC approved cleaning products in each property, for guests to use.

### Guests:

Our guests will receive detailed information regarding our practices, as they relate to Covid. We will be consulting with our attorney regarding what we can ask of them, as it relates to their health etc so that we are not being discriminatory or out of our legal rights. We will be providing recommendations on how to organize this trip, as it may be different than others in the past (ie bringing their groceries, bringing sanitizer, etc). If there is a common set of recommendations that the Tourism Association or Health Dept develops, as it relates to guest relations with our community, we would like to see those, and may use them. We will be letting them know any details we have, with regards to the opening or limitations of the State Parks and local activities.

### Legal:

As I mentioned, I'm having all of this drawn up by our attorney so that I can best protect us, as a company. I will not be asking questions or verifications of guests that can be discriminatory in nature, if it's not required at the Federal or State level. We will be providing very thorough communication to guests about our expectations and procedures, as well as recommendations on how to have a great trip in this "new normal", while still respecting our community. A lot of this responsibility lies with the guest, however, and I don't have the authority or responsibility to police it. I can put a lot of thought and effort into what WE do, but it is at the guests' discretion to follow our recommendations, outside of specific policies. And policies have to be created within our legal rights, as a company.